

# Planning & Paperwork Week

In the House:	
Declutter paperwork area	<input type="checkbox"/>
Clean paperwork area	<input type="checkbox"/>
Tidy household filing system	<input type="checkbox"/>
	<input type="checkbox"/>
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For the Holidays:	
Schedule time for planning	<input type="checkbox"/>
Set up a Christmas planner	<input type="checkbox"/>
Complete values exercise	<input type="checkbox"/>
Create a planning center	<input type="checkbox"/>
Establish a budget	<input type="checkbox"/>
Start saving Christmas cash	<input type="checkbox"/>
Begin a master gift list	<input type="checkbox"/>
	<input type="checkbox"/>
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To Buy:	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

To Print:	
Planner Cover	<input type="checkbox"/>
Planner Spine	<input type="checkbox"/>
Week 1 Checklist	<input type="checkbox"/>
Values Worksheet	<input type="checkbox"/>
Holiday Budget	<input type="checkbox"/>
Master Gift List	<input type="checkbox"/>

To Call:	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

## Notes:

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